

GROWING HEARTS AND MINDS

TO: JLCCS PARENTS/STUDENTS

DATE: MARCH 1, 2017

RE: SCHOLARSHIPS

JLCCS WANTS OUR STUDENT FAMILIES TO BE AWARE OF EVERY OPPORTUNITY TO APPLY FOR A SCHOLARSHIP/FINANCIAL AID. APPLICATIONS HAVE DEADLINES SO WE ARE LISTING BELOW EACH SCHOLARSHIP WITH IMPORTANT INFORMATION.

IF YOU ARE CURRENTLY RECEIVING FINANCIAL AID – YOU MUST REAPPLY TO RECEIVE FOR THE 2017–2018 SCHOOL YEAR.

JLCCS TRUST SCHOLARSHIP FUND

DUE DATE: MARCH 31ST

APPLY ONLINE THROUGH FACTS GRANT & AID

SEE ATTACHED APPLICATION & FACTS GRANT & AID INFORMATION

CHARLES & ELAINE SAMMONS TUITION ASSISTANCE FUND

DUE DATE: MARCH 31ST

APPLY ONLINE THROUGH FACTS GRANT & AID

NO APPLICATION – JUST INSURE YOU HAVE COMPLETED FACTS GRANT & AID

PASTOR'S GUILD

DUE DATE: APRIL 3ST

APPLY ONLINE THROUGH FACTS GRANT & AID

COMPLETE ATTACHED APPLICATION

THIS SCHOLARSHIP IS NOT NECESSARILY BASED ON FINANCIAL NEED

ALL FAMILIES THAT ARE CURRENTLY RECEIVING FINANCIAL ASSISTANCE MUST REAPPLY AGAIN FOR THE 2017-2018 SCHOOL YEAR. PLEASE SEE ATTACHED FORMS FOR APPLYING.

**FOR MORE INFORMATION, CALL MRS. MILLER @ 903 872 1751 OR
EMAIL DMILLER@COLLINSCATHOLICSSCHOOL.ORG**



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Dear Parents,

FACTS – TUITION MANAGEMENT PLAN INFORMATION

FACTS is the tuition management plan that James L. Collins Catholic School uses as an added convenience for families to utilize for paying their tuition.

FACTS is not to be used for anything other than tuition. All other fees must be paid directly to Collins Catholic School with cash, check or credit card.

James L. Collins Catholic School requires all families to sign up on the **FACTS** tuition payment plan website.

For Financial Aid Assistance – you need to fill out an application at the **FACTS** Grant Aid website.

To sign up for FACTS tuition payments, please follow the directions below.

(You will need to have check/savings account information available)

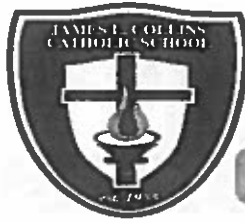
- Go to <https://online.factsmgmt.com/signin/44kqm> (Or go to www.collinscatholicsschool.com and click the **FACTS** link in the “Quick Link” section.
- Create a username & password
- Sign in using the username & password you just created.
- In the upper right hand corner, click “Setup a Payment Plan.”
- Follow the directions to setup your plan.

To apply for Financial Aid

(You will need your current year tax return and W-2's)

- Go to <https://online.factsmgmt.com/signin/44qm> (Or go to www.collinscatholicsschool.com and click the **FACTS** link in the “Quick Link” section.
- Login to your account you created above.
- Click on “Apply for Financial Aid.”
- Follow the directions to request aid.

Please let us know if you have any questions, 903 872 1751.



GROWING HEARTS AND MINDS

2017-2018

James L. Collins Catholic School Trust Application

James L. Collins Catholic School is fortunate to have the resources to provide financial aid from the James L. Collins Catholic School Trust Fund. This endowment provides financial aid to families with a demonstrable need. All families receiving aid are required to complete a total of 36 hours of service. All requirements must be completed before the application will be considered.

Requirements:

- Completed online application for FACTS Grant & Aid
- Trust Application

Family Name: _____

Mother _____ Father _____

Address: _____

Home Phone: _____ Cell Phone _____

Number of students currently enrolled in JLCCS _____ in 2017-2018 _____

Student information:

Name	Grade (2017-2018)
_____	_____
_____	_____
_____	_____
_____	_____

Is there anything you would like the committee to know about your situation and need for financial aid? _____

Parent Signature: _____ Date: _____

**DIOCESAN EDUCATION ENDOWMENT TRUST
TUITION ASSISTANCE FUND
SCHOOL YEAR 2017-2018**

MAKING THE CATHOLIC SCHOOL EXPERIENCE POSSIBLE

The Charles and Elaine Sammons Tuition Assistance Fund, of the Dallas Diocesan Education Endowment Trust, is established for the purpose of providing tuition assistance to parents who desire to educate their children in a Catholic elementary and/or secondary school owned and operated by the Diocese of Dallas or one its parishes. Financial aid is available to eligible students accepted for admission and enrolled at one of these schools whose families can demonstrate the need for financial assistance in order to afford a Catholic school education. The funds are limited, therefore the following process will be used to best utilize the limited resources.

ELIGIBILITY

To be eligible for tuition assistance, a family/student must:

- Demonstrate financial need;
- Meet the entrance requirements of the specific parochial/diocesan school;
- Be accepted for admission to grades K–12 and enrolled in that school; and
- Be current with all financial obligations due to any Catholic school within the diocese.

Secondary criteria for eligibility that may be considered include:

- The child's regular attendance;
- The likelihood of the child's long-term enrollment;
- The participation of the parents in school activities as expected of all parents;
- The family's payment history; and
- The student's maintenance of an academic level consistent with school standards and individual abilities.

Financial aid is awarded without regard for race, religion, gender, or ethnic origin.

RENEWAL

Financial aid awards are made on an annual basis only, and families must re-apply every year in which tuition assistance is desired.

HOW TO APPLY

Submit an online application through FACTS Grant and Aid Assessment. Contact the Catholic Schools Office or an eligible parochial or diocesan school for assistance, if needed, in completing this application online. Applicants can also contact FACTS for assistance with the application by calling 1-866-315-9262.

Please note the following dates, deadlines, and important information:

- January 1, 2017 through March 31, 2017: Students register for the 2017-2018 school term at all Catholic schools.
- On or before April 1, 2017, families with students in grades K–12 who have been accepted for admission to a specific diocesan/parochial Catholic school may apply for tuition assistance by submitting an online application through the FACTS Grant and Aid Assessment website at <https://online.factsmgt.com>.
- Financial documents required to be submitted with the application include a completed 2016 Federal Form 1040 Income Tax Return (2 pages) including all tax schedules, and all 2016 W-2 and 1099 forms. **See attached Checklist of required tax documents.** Incomplete applications will not be considered.
- All financial information submitted by the family is strictly confidential.
- When a single parent applies for financial aid, he or she must supply the school with the name and current address of the non-custodial parent. This requirement is waived only when information is supplied to the school indicating that the other parent is deceased or the whereabouts of that parent is unknown.
- A family with more than one child submits only one application for any or all of the children attending a tuition paying school.
- No financial assistance awards will be made for more than 50% of the total tuition.
- Families of financial aid recipients are expected to pay for non tuition expenses incurred while the child attends school, including all fees, before and after school programs, transportation, and food expenses.
- FACTS Grant and Aid Assessment will provide the Catholic Schools Office with the recommended maximum amount of assistance for which the family qualifies. The amount of tuition assistance to be awarded will be limited to the dollar amount available for distribution.
- Financial aid awards are non-transferrable and non-refundable and will be paid on behalf of the student/family directly to the school or schools specified for each student in the application.
- Tuition award checks will be dispersed to the schools in September after verification that the students awarded grants are in fact enrolled in the school.

NOTIFICATION

Decisions regarding financial assistance awarded from the Diocesan Tuition Assistance Funds will be mailed beginning May 11, 2017. If a parent/guardian does not receive a notification letter, contact your local Catholic school office to check the status of the application.

FACTS Grant & Aid Checklist

Don't forget to send the following:

- Payment of the nonrefundable application fee. (If payment was submitted online, please disregard).
- Signature required for paper applications only. Paper applications received without a signature will not be processed.
- Copy of 2016 IRS Federal Form 1040, 1040A or 1040-EZ U.S. Individual Income Tax Return. If applicant and co-applicant file separately, we require both tax returns for the same tax year.
- Copies of all 2016 W-2 Wage and Tax Statements for both the applicant and co-applicant. NOTE: If you are applying before you have received all the 2016 W-2 Wage and Tax Statements, please submit them as soon as they become available.
- Copies of all supporting tax schedules if you have income from any of the following*:
 - Business – (Form 1040 Line 12) Attach Schedule C or C-EZ and Form 4562 Depreciation and Amortization
 - Farm – (Form 1040 Line 18) Attach Schedule F and Form 4562 Depreciation and Amortization
 - Rental Property – (Form 1040 Line 17) Attach Schedule E (page 1)
 - S-Corporation – (Form 1040 Line 17) Attach Schedule E (page 2), Form 1120S (4 pages), Schedule K-1 and Form 8825
 - Partnership – (Form 1040 Line 17) Attach Schedule E (page 2), Form 1065 (5 pages), Schedule K-1 and Form 8825
 - Estates and Trusts – (Form 1040 Line 17) Attach Schedule E (page 2), Form 1041 and Schedule K-1

***IMPORTANT:** If you file a tax return but do not have W-2 wages because you are self-employed, you will be required to submit a copy of your 2016 Federal Form 1040 Tax Return.

- Copies of all supporting documentation for household Non-Taxable Income such as: Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF).

Please allow 2 to 4 weeks for your application and supporting tax documents to be processed. We are unable to verify receipt of documents until they are scanned into our system, which takes approximately 2 to 3 business days. Faxed applications will not be accepted. Application deadlines are set by the school or institution awarding the scholarships. If you are applying after a given deadline date, please contact your school or institution to ensure that your application will be accepted. It is recommended that you keep a copy of your application for your records.

NOTE: Award decisions are not made by FACTS, but by the organization providing the scholarship.



GROWING HEARTS AND MINDS

JAMES L. COLLINS CATHOLIC SCHOOL- PASTOR'S GUILD SCHOLARSHIP APPLICATION FORM

Due Date for Application: March 31, 2017

For consideration for awards given for the 2017-2018 School Year.

- Completed online application through FACTS Grant & Aid
- The applicant must be a returning student to JLCCS.
- The applicant must have submitted all required information on this application.

Parent's Names:

Mother _____ Father _____

Name of Applicant: _____ Gender: M F

Date of Birth: _____ Age: _____ Entering grade: _____

Applicant's Address:

Best Phone Number to Reach Applicant/and or parents:

Home Phone: _____ or Other Phone: _____

Number of children in Catholic Schools _____ Grades in school _____

Total Number of children in your family _____

Ages of children not in school yet _____

School last attended if not JLCCS: _____ Years there: _____

Applicant's other activities: _____

The completed application must include:

_____ This Application Form

_____ A transcript of the Applicant's grades for the prior school year and the most recent completed semesters of the current year, submitted by the Applicant's current school (if not JLCCS) *Request from office if needed.*

_____ Essay (See attached page) This essay should be handwritten by the Applicant, of at least 200, but not more than 500 words.

Return this Application to the attention of the Scholarship Committee at:

James L. Collins Catholic School

3000 W. Hwy 22

Corsicana, Texas 75110

Attn: Pastor's guild Scholarship Committee

Be sure that your student has submitted all forms and written documents necessary for application.

Due Date for returning completed applications: 4:00 p.m.
March 31, 2017.